

GAVIN NEWSOM  
GOVERNOR



NANCY WARD  
DIRECTOR

July 22<sup>nd</sup>, 2025

**CA 9-1-1 BRANCH NOTICE 2025-239**

Expiration: WHEN SUPERSEDED OR RESCINDED

To: ALL 9-1-1 COUNTY COORDINATORS  
ALL PUBLIC SAFETY ANSWERING POINT MANAGERS

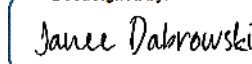
**Subject: ANNUAL TRAINING ALLOTMENT AUTHORIZATION**

The California 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) approves the 9-1-1 County Coordinator's and Public Safety Answering Point's (PSAP's) use of their Annual Training Allotment (ATA) for State Fiscal Year (FY) 2025-2026 to attend the CLETS Users Group seminar on September 9th-12th. See the attached flyers for details. Please refer to the CA 9-1-1 Branch Operations Manual, Chapter III- Funding for the updated allotment per PSAP. Please see the attached course announcement for additional details. The 9-1-1 County Coordinators and PSAP's are responsible for monitoring and tracking their ATA. Training reimbursement cannot exceed the allotment in Chapter III for FY 2025-2026.

The attached State of California Travel Reimbursement Rates reference document provides information regarding the State's reimbursement rates for FY 2025-2026. The second page of the reference document reflects the ATA eligible lodging reimbursement rate for the State of California.

For questions regarding ATA reimbursement, please contact Marisol Donate-Ziranda at (916) 894-5343 or [Marisol.Donate-Ziranda@CalOES.ca.gov](mailto:Marisol.Donate-Ziranda@CalOES.ca.gov). For inquiries related to branch notices, please contact Jesse Lucas at (916) 894-5007 or [Jesse.Lucas@CalOES.ca.gov](mailto:Jesse.Lucas@CalOES.ca.gov)

Sincerely,

DocuSigned by:  
  
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JANEE DABROWSKI  
Supervisor, Advisory and Compliance Unit  
California 9-1-1 Emergency Communications Branch

cc: State 9-1-1 Advisory Board Members  
California 9-1-1 Emergency Communications Branch Staff



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