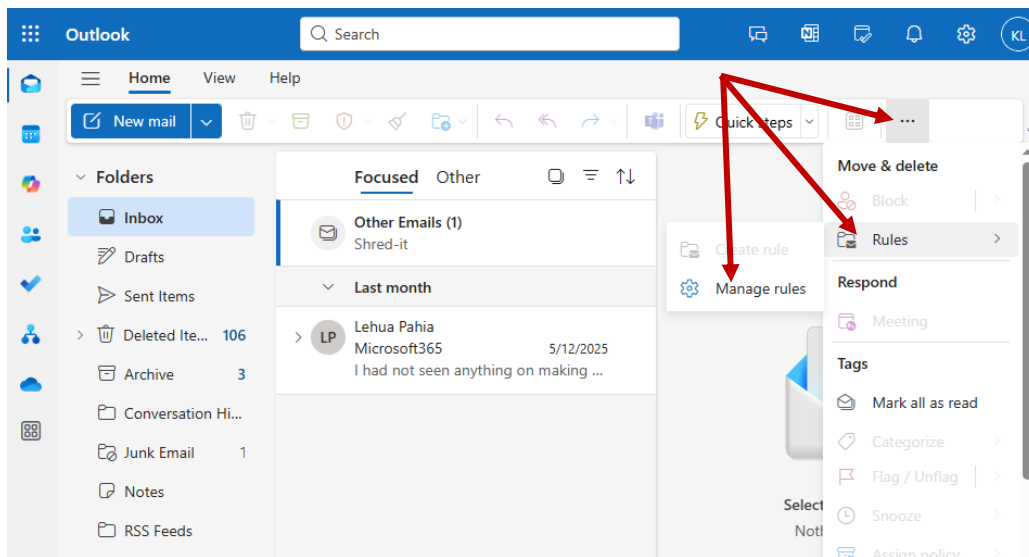


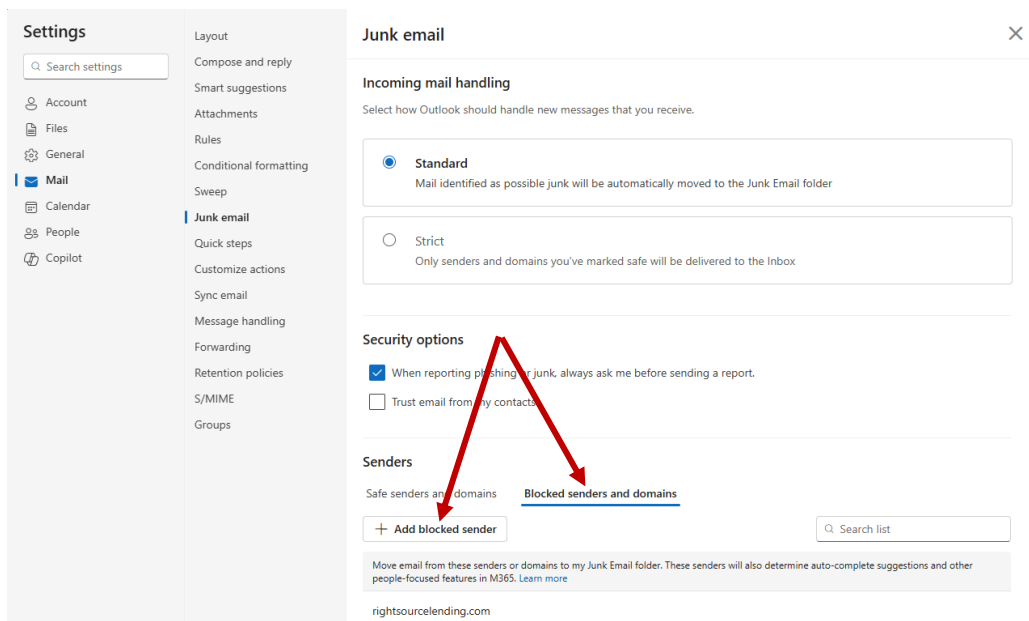
# Blocking senders in Outlook e-mail

If you're getting spam or other unwanted e-mails, the easiest way to stop getting them is to block them from going into your inbox (clicking "unsubscribe" often doesn't do anything to solve the problem).

To block specific senders or domains, start from your inbox and click the three dots to the right of your status bar. From the drop-down menu, hover over "Rules" then click on "Manage rules".



When you get to the settings page, click on "Junk email". To the right, near the bottom of the page you'll see "Safe senders and domains" and "Blocked senders and domains". Click on "Blocked senders and domains".



Below you'll see "Add blocked sender". This will open a box below where you can type an e-mail address or a domain name. If you want to block a specific e-mail address, enter that e-mail. For example, to send all e-mails from unwantedsender@outlook.com to your junk e-mail folder, enter [unwantedsender@outlook.com](mailto:unwantedsender@outlook.com) and click "OK". If you want to make sure all e-mails originating from the @nonsense.com domain go into your junk folder, enter "nonsense.com" and click "OK". Repeat this step for any additional e-mail addresses and domains you want to block, then click "Save". All e-mails and domains you entered will automatically be delivered to your Junk folder so you don't see them in your inbox.

The screenshot displays the Outlook settings interface. On the left, the 'Settings' sidebar is visible with 'Mail' selected. The main pane shows the 'Junk email' settings. Under the 'Senders' section, the 'Blocked senders and domains' tab is active. A '+ Add blocked sender' button is present, followed by a search list input field. Below this, a text input field contains the email address 'spam@bogusproduct.com', which is circled in red. To the right of this field are 'Cancel' and 'OK' buttons. The 'OK' button is highlighted in blue. Below the input field, the domain 'verizon.net' is listed as a blocked sender.